

## Simi Valley Unified School District

### VCPH Approved Proposal for In-Person Psychoeducational Assessments

\*The Parties recognize that the COVID-19 situation is very fluid and mutually agree to review the provisions of this Appendix and make necessary changes consistent with any new federal/state/ county mandates.\*

Each school campus will have one designated room prepared for the purposes of conducting in-person psychoeducational assessments. The room shall be sanitized prior to each assessment session and between each assessment session. Multidisciplinary team members, including special education teachers, school psychologists, school nurses, speech and language specialists, occupational therapists, adapted PE specialists, physical therapists, and Audiologists shall be provided PPE to include disposable gowns, disposable gloves, face masks, and face shields. The room shall contain desks that include Plexiglas protective barriers 36 inches in length by 24 inches tall.

Assessors, parent and child will enter via the outside gate and will not have access into the building. Social distancing shall be implemented when interacting with staff on campus and face masks will be mandatory.

#### **Kindergarten-Post-Secondary Assessments**

Assessment Procedure:

- Assessments that are conducted through verbal means will be performed using the Plexiglas barrier between the assessor and the student at a distance of six feet apart. The assessor will wear a face shield.
- No more than one adult and one student will be present for each assessment.
- Assessor and student will be required to wash hands prior to assessment.

Assessment materials:

- If the student is required to write their responses, the written material will be placed in front of the student on their side of the barrier with sanitized writing materials. A basket for the student to place their work after completion will be placed on the side for the assessor to access later using proper non-contact procedures (e.g., disposable gloves).
- Assessment materials will be plastic, laminated paper or some other type of washable materials when possible.
- No materials will be passed between assessor and child; all tasks requiring modeling will be presented in duplicate with both assessor and child having a similar set of materials. There should be no contact of materials by both the assessor and child during the assessment
- Assessment procedures, such as interviews, rating scales, health histories, and other assessments that can be conducted not in person shall be conducted via phone, U.S. mail, email, or online platforms (e.g., Zoom, Skype, etc).

Clean up:

- Equipment including tables and assessment materials will be sanitized per VCOE Guidelines

#### **Infant and Preschool Assessments:**

Assessments will take place in the outdoor play yard at the Justin Early Learners Academy and/or one designated room prepared for the purposes of conducting in-person psychoeducational assessments. The room shall be sanitized prior to each assessment session and between each assessment session. (continued on the next page)

## Appendix B- as of 8/10/2020\*

Multidisciplinary team members, including special education teachers, school psychologists, school nurses, speech and language specialists, occupational therapists, adapted PE specialists, physical therapists, and Audiologists shall be provided PPE to include disposable gowns, disposable gloves, face masks, and face shields. The room shall contain desks that include Plexiglas protective barriers 36 inches in length by 24 inches tall (See example-size in picture not to scale).

Assessors, parent and child will enter via the outside gate and will not have access into the building.

Set up:

- Child accessible rectangular table to be set up under the shade awning in the play yard or in classroom. Consideration of optional seating for child in a plastic cube chair with tray. The assessor would sit at the table.
- Plexi glass divider to be placed between child and assessor
- Parent will be expected to sit with the child to assist with sustained attention
- Parent, child and assessor will wear minimally a mask; child will preferably wear a child sized/decorated face shield
- A finished basket will be placed on child's side of the table for placement of completed tasks/materials

Assessment materials:

- All assessment materials will be plastic, laminated paper or some other type of washable materials
- No materials will be passed between assessor and child; all tasks requiring modeling will be presented in duplicate with both assessor and child having a similar set of materials. There should be no contact of materials by both the assessor and child during the assessment

Assessment procedure:

- Parent will be presented with assessment plan to be signed; signed assessment plan will be placed in an envelope to be given to the assessor
- All materials will be presented to child on plastic trays with minimal number of tasks at a time
- When tasks are completed, child will be asked to place tray with materials in the all done basket
- Tasks and free access to play yard will be balanced – 10 minutes of tasks alternating with 10 minutes of free time.
- Each 10 min task segment will be comprised of materials and tasks presented on individual trays
- Behavior strategies to be used such as a timer, countdown strip, etc to assist with child's understanding of expectations and compliance
- Parent will be requested to assist with child's compliance in returning to the table
- Assessment will be completed by one assessor at a time. Maximum number of people within the play yard at one time will be 3 (assessor, parent and child)
- All parent interviews will be completed via phone

Clean up:

- Playground, equipment including tables and assessment materials will be sanitized per VCOE Guidelines

\*\* All procedures subject to revision