

MEMORANDUM OF UNDERSTANDING
Between
SIMI EDUCATORS ASSOCIATION
And
SIMI VALLEY UNIFIED SCHOOL DISTRICT

INSTRUCTIONAL PROGRAMMING PLAN DUE TO COVID 19 VIRUS
2020-2021 SCHOOL YEAR

Addendum 2: SpEd Focus

The Simi Valley Unified School District (“District”) and Simi Educators Association (“Association”) enter this Memorandum of Understanding (“MOU”) regarding the 2020-2021 school year.

The Parties recognize there is a need to modify the school calendar, adjust instructional models and move to an alternative learning plan to allow for social distancing as recommended by public health officials in order to prevent the spread of illness arising from the coronavirus during the 2020-2021 school year.

The Parties recognize that the COVID-19 situation is very fluid and mutually agree to review the provisions of this MOU and make necessary changes consistent with any new federal/state/county mandates. Either party may initiate a discussion about this MOU when changes occur throughout the 2020/21 academic year.

A. 100% Virtual Teaching Mode (district wide)

Per the directives from the State and County Departments of Health, the school year will begin in full Virtual Learning mode, unit members may work from campus or from home during the instructional hours at their campus. Live instruction or support must fill the assigned block of time of working with students. The option of working from home only applies to the State and County Department of Health mandate to open the school year in **100% Virtual Learning Mode (district wide)** and will be in place for the duration of that mandate. Should State and County Departments of Health mandate that schools may open for in-person instruction and unit members are required to return to assigned work sites, Article VIII: Leaves will apply.

While in 100% Virtual Teaching Mode (district wide), the following infant program, related service providers and SDC schedules will be followed.

INFANT PROGRAM

Teachers will have flexibility in scheduling their students/parents throughout the workday. Teachers will not be entering the family homes during the 100% Virtual Learning Mode (district wide).

RELATED SERVICE PROVIDERS

Related service providers will have flexibility in scheduling student services throughout the workday. Their schedule needs to accommodate their respective staff meeting.

Preschool SDC

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-9:20	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
9:20 - 9:30	10 minute break				
9:30-11:00	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
11:00	Student Session Ends				
11:00-11:30	Prep	Prep	Prep	Prep	Prep
11:30-12:10	Lunch	Lunch	Lunch	Lunch	Lunch
12:10 - 2:10	Meeting (maximum of 50 minutes) Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs

*Student-related services may occur anytime during the school day

Elementary SDC

	Monday	Tuesday-Friday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:00	Meeting	8:00-9:20	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
9:00-10:20	AM Session All Students					
10:20 - 10:30	10 minute break	9:20 - 9:30	10 minute break			
10:30 - 12:00	AM Session All Students	9:30-11:00	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
12:00	Student Session Ends	11:00	Student Session Ends			
12:00 - 12:40	Lunch	11:00-11:40	Lunch	Lunch	Lunch	Lunch
12:40 - 1:10	Prep	11:40-12:10	Prep	Prep	Prep	Prep
1:10 - 2:10	Students: Services & Supports Teachers: Professional Duties	12:10 - 2:10	Students: Services & Supports Teachers: Professional Duties	Students: Services & Supports Teachers: Professional Duties	Students: Services & Supports Teachers: Professional Duties	Students: Services & Supports Teachers: Professional Duties

*Student-related services may occur anytime during the school day

Secondary SDC/Post Secondary Program

	Monday	Tuesday-Friday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:00	Meeting	8:00-9:00	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
9:00-10:20	AM Session All Students					
10:20 - 10:30	10 minute break	9:20 - 9:30	10 minute break			
10:30 - 12:00	AM Session All Students	9:30-11:00	AM Session All Students	AM Session All Students	AM Session All Students	AM Session All Students
12:00 - 12:35	Lunch	11:00-11:35	Lunch	Lunch	Lunch	Lunch
12:35 - 1:10	Prep	11:35-12:10	Prep	Prep	Prep	Prep
1:10 - 3:05	Students: Services & Supports Teachers: Testing and IEPs	12:10 - 3:05	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs	Students: Services & Supports Teachers: Testing and IEPs

*Student-related services may occur anytime during the school day

B. Individualized Instruction Plan (IIP), Weekly Engagement Record & New IEP Page Requirements

There have been many changes to public education as a result of the COVID-19 Pandemic. State legislature has passed a bill, SB 98, which has many new requirements related to instruction and IEP procedures for special education students. The District has met with the association in regards to the most efficient way of preparing for the start of school.

Individualized Instruction Plan (IIP):

There is a requirement to implement each student's IEP as written to the extent feasible. There are no waivers or flexibility for requirements under IDEA and the intent of the law is that each student's IEP is implemented as written. Many IEPs cannot be implemented fully, because it is not feasible under COVID-19 conditions. As such, an "Individual Instruction Plan (IIP)" that describes exactly how each student's IEP will be implemented during school closures must be developed.

The District has agreed to pay two days of daily rate pay to each unit member to collaborate and communicate with other team members in order to determine what services are feasible and to develop schedules for services for each student. In addition to completing an IIP, student course schedules need to be completed. IIPs and course schedules for students would need to be completed and submitted to your department/site administrator prior to the first day of the

employees contractual work year. Self-Contained “SDC” students will be scheduled in such a way to allow teachers to complete student testing, hold IEP team meetings, or other special education related services.

For the suggested process, Weekly Engagement Record, and changes to IEP requirements, please refer to Mr. Sean Goldman’s letter dated July 27, 2020.